



Terms of Reference- CCHSA Next Gen Committee *Accepted 16/3/2026*

- **Naming of the Group** – “CCHSA Next Gen Committee”
- **Mission Statement** – *“To encourage & foster an enjoyable environment for the Next Generation of Clydesdale enthusiasts with activities that may include but not limited to training days, feature classes, social events, & scholarships”.*

The Committee can co-opt members from time to time for a specified period and purpose.

- **Term**

The Terms of Reference are effective from 1st December 2024 and continue with amendments as determined by the Next Gen Committee and Federal Council.

- **Roles and Responsibilities**

This advisory group is accountable for:

- Fostering collaboration
- Always maintaining the focus of the Committee on the agreed scope, outcomes, and benefits
- Define opportunities, define age groups and need, design a pilot service and process, monitor the impact/results of the service/activity, evaluate and review with further development
- Overcome obstacles to the development, delivery of goals and adoption of strategies to implement Next Gen actions for the CCHSA

- **Membership**

- Age limit 18 to 35 years as of 1st July
- Membership fee \$35 for the over 18 – 35 age group.
- Juniors up to 18 years \$11 per year. (As per current rates)
- Casual Day participants for Next Gen age group may be funded by State Branches

The membership will commit to:

- Participating in scheduled group meetings/correspondence
- Championing the group at all levels
- Sharing communication and providing feedback
- Notifying the group members as soon as practical re any actions to be taken

Members of the group will expect:

- That others within the group will provide complete and meaningful information in a timely manner

- To be alerted to potential risks and issues that could impact any projects/events as they arise
- Participate in open and honest discussions with each other
- Share with regular monitoring of projects/events to maintain effective outcomes and value the impacts of any variables that arise
- **Leadership Positions**
 - Chairperson
 - Deputy Chairperson
 - Secretary
 - Social Media/Newsletter, Facebook
- **Committee Membership**

The members of the inaugural committee include:

 - QLD – Alisha Perry
 - NSW – Montana Rheinberger
 - VIC – Claire Marriott & Andrew Lakin
 - SA – Caitlin Armstrong & Kristian March
- **Meetings**
 - The Committee must meet on a regular basis, and the full Next Gen Membership meets at least twice per year.
 - Formal notice must be given to all members for scheduled meetings.
 - A quorum shall consist of half plus one of the Committee /Members at the time the meeting is held.
 - Absent members can contribute as a response to Agenda items via the Chairperson or Secretary of the group.
 - Meeting Agendas and Minutes are to be provided by the attending Federal Secretary CCHSA or appointed delegate.
 - Minutes to include all action items and designated person responsible for these, with timeframes and circulated promptly following the meeting.
 - Annual General Meeting to be held between the months of June – August with the date determined by the Committee and notification to all Members must be 21 days prior to the date set for the AGM.
- **Use of Technology**
 - The committee will use technology including videoconferencing, telephone, email and internet to match all committee members' availability, to ensure participation by all. The reality of distance between members is to be considered with all planning.

- **Review**

- Once every twelve-month period, the committee shall commit to reviewing its documented strategies/plans/goals/documents and implement required actions as agreed.
- This TOR may be amended, varied, or modified after consultation and agreement by the group membership.

- **Potential Ideas**

- Filming of training days to use on social media,
- Open day for anyone to come along and compete and learn,
- Youth gathering at shows & events,
- Junior Presentation training workshops
- Logo to represent the group
- Judging training workshops & stewarding
- Horse knowledge, & conformation

- **Long Term Goals**

- Scholarship
- Service Fee sponsored
- Fund Raising
- Photography Training & Promotional Package